



## Managed Print Service

Are you pouring £000's down the drain with unmanaged copying and printing?



Few organisations stop to consider the ongoing expense associated with document imaging, and ongoing print management. It's usually an uncontrolled activity with little or no point of ownership. Leading market analysts, Gartner, estimate that businesses spend as much as 3% of their revenues on document output alone.

Discover how a Managed Print Service from Capital can reduce your print costs by up to 30% and help limit your impact on the environment.



...giving you control of your documents

## What is a Managed Print Service?

This is a single source, all inclusive service covering the supply, maintenance, consumables and support for all your copying, printing, scanning and faxing devices – the optimal way to manage your fleet. You benefit from greatly reduced costs, a single supplier and one fully detailed, simple to understand quarterly bill.

Our Managed Print Service ensures you have a fully integrated document solution, managed efficiently and tailored to suit your current and future business requirements. Our solution will reduce costs, streamline your operations, give you control of your documents and conserve resources.

We begin the process by carrying out a detailed on-site survey to analyse your current fleet of devices and copy/print volumes to determine the total cost of owning and running them. Our clear objective is to remove any inefficiencies like redundant, underutilised and costly devices. We then advise on appropriate printing policies and software solutions that will give you the true cost of running your entire fleet, broken down by device, user and department. By accurately measuring and monitoring your costs, it's then much easier to control and reduce them. We can also provide remote technical fixes to ensure that all your document devices have the maximum uptime and manage your ongoing supplies requirements.

And with one supplier for all your service and supplies, you only need to manage one invoice – simple!

## Reduce your print costs by up to 30% and reduce your impact on the environment

### Bottom Line Benefits

- Up to 30% reduction in print costs
- Up to 25% reduction in consumable costs
- Up to 40% reduction in IT support calls
- Complete device/fleet management
- Fully inclusive cost per page
- Complete visibility & control of costs
- Single supplier for service & support

### Environmental Benefits

- Reduced paper consumption
- Reduced ink & toner consumption
- Reduced energy consumption
- Digital scanning equals less print
- EnergyStar Equipment
- Lower Co2 emissions
- Reduced carbon footprint

## Our Managed Print Service has three phases:-



### ASSESS

Examine Document Processes  
Carry out detailed Device Audit  
Measure Volumes per Device  
Determine Total Costs

### OPTIMISE

Device Utilisation  
Document Output Strategy  
Consumables Management  
Remote Technical Fixes

### MANAGE

Reduce Device Numbers/Output Costs  
Ongoing Performance Reports  
Continuous Improvement  
Ongoing Account Management



“Save as much as **30%**  
on in-house printing costs”



...giving you control  
of your documents.....  
and saving you money

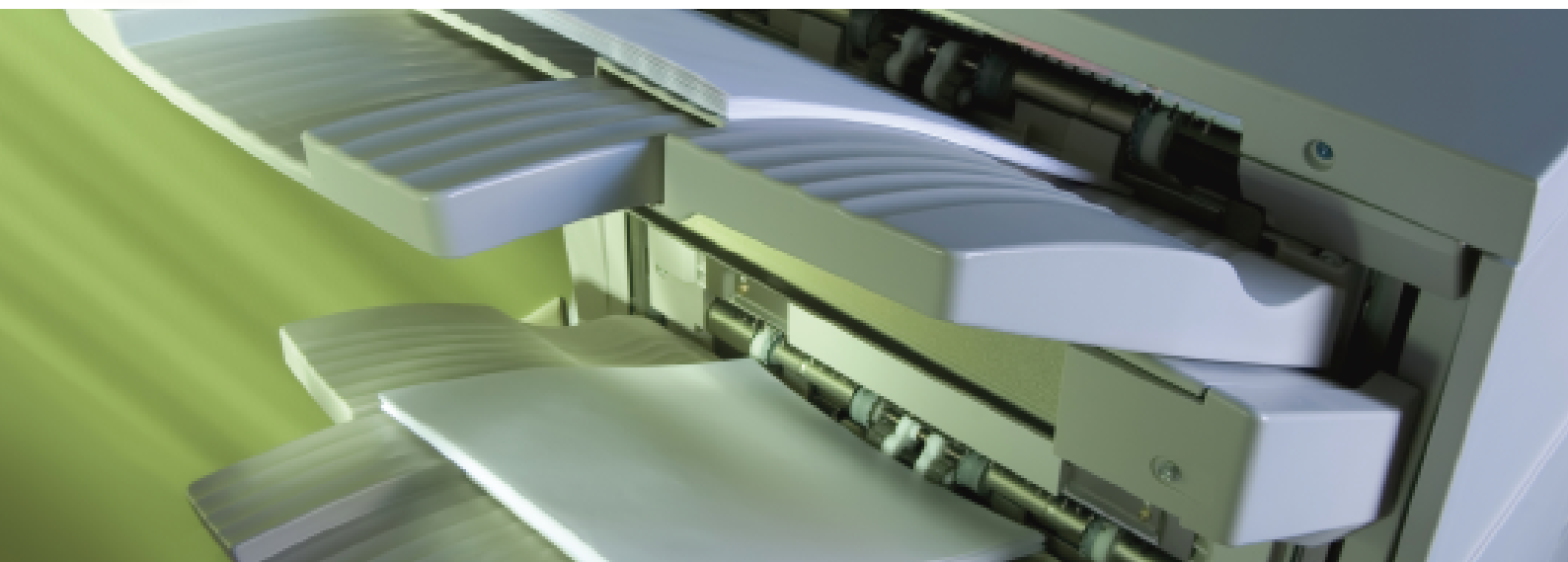
## Why Capital?

Capital Solutions is one of the most respected companies in the document solutions marketplace. We are renowned for our market leading products, outstanding after sales service and our sound ethical and professional business standards.

We have been delivering document solutions to our clients since 1979, helping boost their business performance and profitability. Our document solutions include the latest multifunctional devices, printers, scanners and faxes along with print management software to help you capture, process, distribute, store and retrieve your documents more effectively. Our consultancy division also helps clients design the optimum document output fleet – the aim being to significantly cut your costs and enhance workflow.

There will always be advances in document technologies - however one thing will remain constant – Capital's document solutions will consistently drive down the cost of producing and managing your critical business information.

Call our document consultants on **0800 844 744** and discover how you can start saving today!



[www.capital-solutions.co.uk](http://www.capital-solutions.co.uk)

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